



MINUTES

COMMITTEE OF THE WHOLE

Tuesday, June 18, 2013

9:00 a.m.

City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. Lunny
Councillor R. McKay
Councillor R. McMillan
Councillor L. Roussin

Regrets: Councillor S. Smith

Staff: K. Brown, CAO
W. Brinkman, Fire & Emergency Manager
S. McDowall, HR Manager
C. Neil, Recreation Services Manager
L. D'Argis, Corporate Services Manager
C. Caron, Property & Planning Manager
B. Graham, Risk Management/Loss Prevention Officer
J. McMillin, City Clerk
H. Kasprick, Deputy Clerk
T. Rickaby, Planning Administrator

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A. Public information Notices

N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan made a Declaration with respect to Item #3 under Business Administration with respect to the April financial statements relating to the Police Services Board as his spouse is a Member of the Board.

C. Motion for Confirmation of Previous Committee Minutes:

1. Moved by R. Lunny, Seconded by C. Drinkwalter, and Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held May 14, 2013 be confirmed as written and filed.

D. Deputations:

9:00 a.m.

Eric Lovas – Taxi Rates

Eric Lovas representing Co-ot Taxi addressed Committee regarding a rate increase, explaining he had previously requested this consideration. He explained taxis have had substantial increases in costs, specifically with the price of gas going from \$1.23 in January to \$1.44 today as well as a 33% increase in insurance which he expects will go up again in 2014, and that drivers are having a difficult time as a result of these costs. As done in the past, Eric would like to see the City build in automatic increases to the rates each year in the Taxi By-law and he would be happy to sit down and meet with Council/staff on a suggested approach to help compensate for the increases they have been facing.

In closing Eric expressed continued concern on the bandit taxi drivers in town and isn't sure why they cannot be caught and required to purchase the proper licencing as all other taxi drivers in town currently do.

Mayor Canfield advised a meeting will take place in November as procedurally we cannot make a decision on the rates until the end of the year and that we will sit down and consider a graduated fee on a forward basis; the Clerk will be in contact with him regarding this meeting.

9:15 a.m.

Wendy Cuthbert – Non-Profit Housing

Board Chair of the Kenora Non-Profit Housing Corporation attended the meeting to discuss the proposed amalgamation of the Kenora/Keewatin Boards. She explained that while the Kenora Board supports the concept of one Board and the elimination of duplicate costs, they have had a problem with the amalgamation process and they do not agree with the City controlling the RFP procedure. Further she explained from their point of view the resulting savings is reason enough to amalgamate. Ms Cuthbert went on to say that to understand the cost drivers on amalgamation, consideration has to be given to the total number of tenants housed in the portfolio; the profile of the tenant population; the type of buildings in which tenants are housed; and the turnover rate; she then compared these rates between the two Boards noting Kenora had 36 turnovers in 2012 while Keewatin's rate averages only a few units per year. The Kenora Board does not think there is a need to prove any further savings prior to proceeding with amalgamation, nor do they see the need for the City to control the RFP process.

In closing, Ms Cuthbert advised Committee that the Kenora Municipal Non-Profit Housing Corporation respectfully declines the City's request to approve the amalgamation resolution dated May 21, 2013 as presented; they will support the amalgamation but not on those terms.

Ms Cuthbert provided a copy of her Deputation to Members of Council and the Clerk

9:30 a.m.

Ralph Page – Non-Profit Housing

Ralph Page, Co-Chair of Making Kenora Home provided comments in connection with the proposed amalgamation of the Keewatin/Kenora Non-

Profit Housing Corporations and referred to some history with respect to the Committee. He noted in late 2006 Making Kenora Home was established and in 2007 they published information on the "community solutions for affordable housing." He explained the waiting lists never seem to reduce and that in 2007 waiting lists were estimated from between 2-5 years; unfortunately they have not seen much improvement today, and he referred to the loss of single room occupancy units with changes to Luby's Motel and the Kenricia hotel.

He indicated the Committee is in the process of updating their report in the coming months and will have a clearer picture in the fall where things are at and will provide further information to Council on same.

Ralph commented that Kenora NP Housing stepped up to with assisted living needs by entering a partnership with Pinecrest Home to deliver support services at both Benidickson Court and Gardner House.

In closing he explained Making Kenora Home has no objection to the proposed amalgamation but the overall reduction in all areas of the budget could result in serious issues with the housing stock over a short period of time. Ralph provided copies of his Deputation to Council and the Clerk.

E. Reports:

Business Administration

1. K.D.S.B. Report from Councillor Roussin

Councillor Roussin advised he had previously circulated a copy of the Integrated Social Services presentation to Council.

Since the last meeting the Kenora District Services Board has had to deal with one incident which was the recent crash of Air Ornge. Councillor Roussin advised KDSB stepped in and provided services as a result and he expects the Board will be compensated.

Currently there is a great deal of work being done by Service Boards across Ontario and KDSB is preparing a social housing plan and the plan is to be submitted to the province by October 1, with implementation of the plan by January 1, 2014. He indicated funding is not going to be increasing for any social housing being provided; if anything there will be a reduction.

Councillor Roussin commented it is imperative we look for cost savings regardless of the amount. He added it will be interesting to see what happens in the coming months as there may be an amalgamation of all Non-Profit Housing Boards in the Kenora District.

2. July Mining Information Session

Recommendation:

That the City of Kenora sponsor the July 23 & 24, 2013 Exploration Information Session being held in Kenora.

Recommendation approved.

JMcMillin

3. April, 2013 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at April 30, 2013.

Recommendation approved.

JMcMillin

Councillor Roussin raised a number of concerns regarding the financial statements which Karen and Lauren will follow-up with and respond accordingly, i.e. cross connections, KAR and Economic Development. Karen further advised these are statements only and do not reflect offsetting revenues.

Councillor Roussin suggested the report for these statements on a forward basis should perhaps include 'foot notes' to explain specific aspects of the report.

4. O.Reg 284/09 – 2013 Budget Matters

Recommendation:

That Council hereby adopts the report dated June 12, 2013 related to the 2013 Budget Matters as required under the Municipal Act, 2001, Ontario Regulation 284/09.

Recommendation approved.

JMcMillin

5. 2013 Insurance Renewal

Recommendation:

That Council hereby accepts the proposed renewal of the City's Municipal Insurance Policy as presented by Jardine Lloyd Thomson with local representation by The Standard; and

That this renewal be effective July 1, 2013 to July 1, 2014 at a cost for coverage in the amount of \$329,489.00 (not including taxes); and further

That the City CAO is hereby authorized to execute any and all documents to give effect to this renewal agreement.

Recommendation approved.

JMcMillin

It was noted the increase is 1.7% over last year. In response to a question by Councillor Roussin, Bruce Graham explained the reasons why we do not tender this service, and reviewed the previous RFP process the City undertook; advising we only had two companies to choose from. He went on to explain there are very few municipal insurers to invite for proposals and typically many do not respond. Ideally we want to enter into agreement with a brokerage firm and then they would go out and search on our behalf. Bruce mentioned we have looked at this in the past

but it is difficult to base an RFP on a service as there are no actual dollars to look at. In closing Bruce explained he is not sure how we would engage this process but that we could take a look at it again.

6. Deputy Clerk Appointment

Recommendation:

That Council give three readings to a by-law to appoint Heather Lajeunesse to the position of Deputy Clerk in and for the City of Kenora, effective July 2, 2013.

Recommendation approved (resolution and by-law).

JMcMillin

7. Central Community Club Grant

Recommendation:

That Council hereby authorizes the City to act as the applicant on behalf of the Central Community Club in receiving an RBC Day of Service Grant in the amount of \$1,000 to assist the Club with a variety of projects.

Recommendation approved.

JMcMillin

8. City Hall Roof

Recommendation:

That further to Council awarding a contract to Empire Restoration Inc. on March 18, 2013 for the full replacement of all roof surfaces at Kenora City Hall, three readings be hereby given to a by-law to authorize the execution of a contract between the Corporation of the City of Kenora and Empire Restoration Inc. for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

9. Donation of City Hall CPR Clock

Recommendation:

That further to CP Rail generously donating its 'old station pendulum clock' thirty-one years ago to the then Town of Kenora in recognition of the Town's Centennial Year – "Kenora for You in 1982," the Council of the City of Kenora appropriately donates this Canadian Pacific Station Clock, 'as-is' to the Kenora CP Rail Retiree Club to display in its Railway Museum; and

That an invitation be extended to the CP Rail Retiree Club to attend the June 25 Council meeting for the station clock to be officially presented to representatives of the Club; and

That should the CP Rail Retiree Club cease operations in Kenora, the station clock be returned to the City of Kenora to determine a suitable location for the clock and/or to turn it over to the Lake of the Woods Museum.

Committee discussed possibly purchasing a replica of the clock and it was agreed to contact the manufacturer of the railroad station clock the Clerk

located online and to purchase a replica for a cost of \$695 which includes shipping.

In the meantime, the Clerk will invite representatives of the CP Retiree Club to attend Council's meeting next week at which time the current clock will be presented to the Retirees for use in the Railroad Club Museum in Norman.

Recommendation approved.

JMcMillin

10. Provincial Offences Write-offs

Recommendation:

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2006 to December 31, 2006 in the amount of \$27,095.51.

Recommendation approved.

JMcMillin

11. Sponsorship – Keewatin Homecoming Heritage Committee

Recommendation:

That Council pass a resolution supporting the Keewatin Homecoming Heritage Committee's request to name the City of Kenora as a sponsor in their application for funds through the Keewatin Forever Community Endowment Fund (of the Lake of the Woods Regional Community Foundation) for Keewatin Summer Splash 2013.

Recommendation approved.

JMcMillin

12. Televised Council Meetings

Recommendation:

That Council of the City of Kenora authorizes the purchase of video technology equipment in the amount of \$12,538.47 that would allow for Council meetings to be televised on Shaw TV on a regular and consistent basis.

Recommendation approved.

JMcMillin

13. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 22, February 19 & March 26 – Committee of Adjustment & Planning Advisory
- April 17 - Lake of the Woods Development Commission
- April 25 & May 21 – Lake of the Woods Museum Board
- May 7 - Event Centre Committee
- May 8 – Accessibility Advisory Committee
- May 14 - Committee of the Whole and Property & Planning Committee
- May 16 – Heritage Kenora

That Council hereby receives the following Minutes from other various Committees:

- March 21 – Kenora District Services Board
- March 22 & May 3 – Board of Health
- April 24 – Kenora Public Library Board; and further

That these Minutes be circulated and ordered filed.

Recommendation approved.

JMcMillin

Community Services

1. Museum Annex Lease Agreement

Recommendation:

That Council of the City of Kenora hereby authorizes the execution of a three-year lease agreement with Coulis Connection (Deb Coulis and Laura Mychalyszyn) for the Lake of the Woods Museum Annex located at 224 Main Street South, effective July 1, 2013; and

That the appropriate by-law be passed for this purpose; and

That Council give three readings to a by-law to authorize an amendment to By-law Number 80-2000 under Section (4) to authorize that a short-term agreement between City Council, the Lake of the Woods Museum Board, Deb Coulis and Laura Mychalyszyn allows for the use of the Museum Annex as a personal training studio; and

That those amendments to Section 4(a) and Section 12 authorized under By-law Number 106-2008 relating to rental revenue and the term of Museum Board Members be included in the new amendment; and further

That By-Law 106-2008 be and is hereby repealed.

Recommendation approved (resolution and by-law).

JMcMillin

Economic Development

1. Harbourfront Docks Working Group

Recommendation:

That the City of Kenora establish an ad hoc Harbourfront Docks Working Group to oversee a private-public sector partnership project to increase docking opportunities on the Harbourfront; and further

That the Working Group be comprised of the following members: Manager, Property & Planning; Planning Administrator; Economic Development Officer; City Engineer; Parks Supervisor; Facilities Supervisor and Council representatives from Economic Development and Property and Planning and BLT representative.

JMcMillin

Recommendation approved.

Discussion ensued on the development of an EOI (expression of interest) for the private sector to respond to however the working group will be charged with preparing the document, with a view that the work will be done by the respondent, likely the private sector. There will be no terms of reference for the working group. Part of the task however will be to determine availability of public vs. private/monthly docking.

2. Industrial Park Working Group

Recommendation:

That the City of Kenora establish an ad hoc Industrial Park Working Group to oversee a private-public sector partnership project; and further

That the Working Group be comprised of the following members: Manager, Property & Planning; Planning Administrator; Economic Development Officer; City Engineer; Council representatives from Economic Development and Property and Planning and a Business Development Committee representative.

Recommendation approved.

JMcMillin

Emergency Services

1. Municipal forest Fire Management Agreement

Recommendation:

That Council of the City of Kenora enters into a Municipal Forest Fire Management Agreement with the Ministry of Natural Resources that would expire on the 31st of March 2018; and

That Option #6 is the recommended Municipal Forest Fire Management Agreement with the Ministry of Natural Resources; and

That Council gives three readings to a by-Law to authorize the execution of an agreement between the Corporation of the City of Kenora and the Ministry of Natural Resources with a term to expire March, 31, 2018; and further

That By-Law Number 23-2010 be and is hereby repealed.

Chief Brinkman introduced several members from the Ministry of Natural Resources in attendance to answer any questions regarding the new

agreement. Chief Brinkman reviewed the various options made available to the City for the agreement by use of a Power Point map presentation.

Recommendation approved (resolution and by-law).

JMcMillin

Operations

1. Traffic By-law Amendment – Railway Street Speed Limit

Recommendation:

That Council gives three readings to a by-law to authorize an amendment to the City of Kenora Traffic Regulation By-law Number 127-2001 to add the following change to Schedule "T" – Rate of Speed – Railway Street:-

Schedule "T" – Rate of Speed

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
Street/Highway	Location	Maximum Speed

Add:

Railway Street	From 10 th Avenue South to Airport Road	40 kilometres per hour
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There was discussion on whether or not there is a need for this reduction in speed, noting that at one time it was thought to be at 60 k/m. It was noted that 50 k/m is the regular speed around town unless otherwise posted; typically 40 k/m is used typically for school zones. Committee agreed that since this was not generally supported it be placed on hold pending further information from Rick Perchuk, Operations Manager.

HOLD

**HOLD/
RPerchuk**

2. Waste Reduction Act

Recommendation:

Whereas the Province has introduced proposed legislation entitled the Waste Reduction Act; and

Whereas this proposed legislation will hold individual producers responsible for managing the waste from their products and packaging; and

Whereas this proposed legislation will encourage increased waste diversion from landfills, which will result in fostering innovation and more efficient packaging, as well as help both extend the life expectancy of existing landfill sites and reduce the need for new landfill sites; and

Whereas this new legislation recognizes municipalities' important role in waste diversion while working to ensure that the taxpayer relief through greater industry funding for the Blue Box program in the long term;

Now therefore, let it be resolved that the Council of the City of Kenora hereby supports the proposed changes under the new Waste Reduction Act for the reasons as outlined within this resolution; and further

That a copy of this resolution be sent to the Honourable Jim Bradley, Minister of the Environment, Sarah Campbell, MPP (Kenora – Rainy River), as well as submitted to Wendy Ren, Assistant Director, Ministry of the Environment, in conjunction with the Province’s consultation on this proposed legislation with reference to EBR Registry number 011-9260.

JMcMillin

Recommendation approved.

3. Water Wastewater Systems Monthly Report - April

Recommendation:

That Council of the City of Kenora hereby accepts the April 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

Recommendation approved.

JMcMillin

Recognition of Proclamations:

- June 21, 2013 – Aboriginal Day

Next Meeting:

- Tuesday, July 9, 2013 at 9:00 a.m.

Adjournment:

The meeting adjourned at 10:55 a.m. and reconvened in the Property and Planning meeting.